

## Privacy Policy

Easterhouse Baptist Church is committed to respecting and protecting your privacy. You can visit our website without identifying yourself or revealing any personal information. If, on the other hand, you choose to provide us with personally identifiable information i.e. any information by which you can be identified, you can be assured that it will only be used to support your relationship with Easterhouse Baptist Church.

Easterhouse Baptist Church provides this Online Privacy Statement to make you aware of our privacy policy, practices and of the choices you can make about the way your information is collected and used. This policy is available on the Easterhouse Baptist Church web site.

### **What information do we collect?**

On some Easterhouse Baptist Church web site pages, you can make requests for further information via the forms provided. The types of personal information collected at these pages are name, email, phone number(optional) and the ability to submit character information.

Easterhouse Baptist Church web site invites its church membership to register in order to receive additional internal information such as worship rotas. The personal information collected at registration is forename, surname, email address and a user supplied password which is then encrypted prior to transmission.

### **How will we use it?**

Easterhouse Baptist Church uses your information to better understand your needs and provide you with a more efficient service. Specifically, we use your information to communicate back to you, to update you on service and benefits, and to personalise our web site for you.

From time to time, we may also use your information to contact you in order to provide you with information that we consider would be of particular interest to you. At a minimum, we will always give you the opportunity to opt out of receiving such contacts. To opt out simply contact the web site administrator via the web site contact us form or by emailing us at [EBC@easterhousebaptistchurch.com](mailto:EBC@easterhousebaptistchurch.com).

### **Will we share the information?**

Easterhouse Baptist Church will not sell, rent, lease or release your personally identifiable information to others. Only Easterhouse Baptist Church will have access to personally identifiable information you provide. Easterhouse Baptist Church adheres to the principles and practice of the Data Protection Act 1998.

### **What about information Accuracy and Access?**

Easterhouse Baptist Church strives to keep your personally identifiable information accurate. We will provide you with access to your information, including making every effort to provide you with online access to your registration data so that you may view, update or correct your information profile at the Easterhouse Baptist Church site where it was submitted. To protect your privacy and security, we will also take reasonable steps to verify your identity before granting you access or enabling you to make corrections.

Certain areas of the Easterhouse Baptist Church web site restrict access to specific individuals through the use of passwords. Links to third party web sites on the site are provided solely as a convenience to you. If you use these links, you will leave the

Easterhouse Baptist Church web site. Easterhouse Baptist Church has not reviewed all of these third party sites, does not control and is not responsible for any of these sites including their content or their respective privacy policy. Thus, Easterhouse Baptist Church does not endorse or make any representations about them, or any information, software or other products or materials found there, or any results that may be obtained from using them. If you decide to access any of the third party sites linked to this site, you do so at your own risk.

### **Security**

Easterhouse Baptist Church is committed to ensuring the security of your information. To prevent unauthorised access or disclosure of information, to maintain data accuracy, and ensure the appropriate use of information we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

### **Does Easterhouse Baptist Church website use cookies?**

A cookie is a piece of text asking permission to be deposited on your computer's hard drive. The purpose of a cookie is to help us analyse web traffic or let us know when you visit a particular site. Cookies allow a web application to respond to you as an individual.

Easterhouse Baptist Church web site does not use cookies but opts instead to use session variables as a means of tailoring the session to meet each individuals needs i.e. session variables are used to personally greet a user and to grant access to internal use only material.

Session variables are also used to remember each registered member's user name and active function for accessing material according to user function e.g. only the worship subgroup members are granted access to the worship group materials. This is entirely for your convenience.

You can opt out of this service by not registering or by withdrawing your membership. To opt out simply contact the web site administrator via the web site contact us form or by emailing us at [EBC@easterhousebaptistchurch.com](mailto:EBC@easterhousebaptistchurch.com).